

COURSE REGISTRATION INFORMATION 2023-2024

Including Class Schedules, Exam Schedule, New Course Descriptions, and Registration Instructions

Please save this message for easy access to links to class schedules and registration information for next year.

Students have two weeks, April 10-21, to consult with their advisor(s) prior to online registration. Please schedule an appointment with your advisor(s) right away. The consultation process will take longer because students must submit a tentative Centre and spring term schedule as well as register for fall term. Your advisor must clear you for registration in CentreNet BEFORE you can register.

Students may register online or in the Registrar's Office at their appointed time. The Registrar's Office will open at 7:00 a.m. April 24 and 7:30 a.m. April 25-27.

ONLINE REGISTRATION SCHEDULE FOR FALL TERM 2023

Returning Seniors and Current Juniors (SR, JR)

Last Names L-Z	Monday, April 24	7:00 a.m. and after
Last Names A-K	Monday, April 24	7:30 a.m. and after

Current Sophomores (SO)

Last Names A-K	Tuesday, April 25	7:30 a.m. and after
Last Names L-Z	Tuesday, April 25	11:15 a.m. and after

Current First-Years (FR)

Last Names R-Z	Wednesday, April 26	7:30 a.m. and after
Last Names H-Q	Thursday, April 27	7:30 a.m. and after
Last Names A-G	Thursday, April 27	11:15 a.m. and after

NOTES:

You will NOT be cleared for online registration until you complete a tentative Centre/spring course selection survey by April 20. You can access the survey on CentreNet; click on the Registration Surveys link on the left menu bar to complete the survey. Please do not complete the survey until after you have consulted with your advisor. Rising seniors must also turn in a completed application for degree/diploma form by April 20. Rising seniors will be sent a "graduation" packet via campus mail, including application forms. Rising seniors currently studying abroad will be sent a "graduation" packet via email, including application forms.

Your classification (SR, JR, SO, FR) is posted on CentreNet in the Student Portal under Personal Info—Academic Info. You cannot register BEFORE your appointed time according to your classification.

Online Registration will close at 4:30 p.m. on Friday, April 28. Returning students who do not register by April 28 can register subsequently in the Registrar's Office during regular office hours but not online.

A number of curricular changes have been approved, including changes to several major and minor requirements. For details, see

https://centrenet.centre.edu/ICS/icsfs/mm/curriculum_changes_2022-23.pdf?target=22566b80-ba49-4746-b952-b575243bff82

THE SCHEDULE OF CLASSES, FINAL EXAM SCHEDULE, AND NEW COURSE DESCRIPTIONS ARE POSTED ON THE REGISTRAR'S HOMEPAGE. PAPER COPIES WILL NOT BE DISTRIBUTED TO STUDENTS BUT CAN BE PRINTED OFF THE WEB OR PICKED UP IN THE REGISTRAR'S OFFICE.

https://centrenet.centre.edu/ICS/Academic/Registrars_Office/Calendar.jnz

(And see links below)

PLEASE READ ALL OF THE FOLLOWING INSTRUCTIONS

1. You cannot register for fall term unless you have completed the tentative Centre and Spring term course selection survey by April 20. Rising seniors must also turn in a completed application for degree/diploma form by that date.
2. Students whose financial accounts are not clear will not be permitted to register until the Finance Office has cleared the student for registration. Check the Student Holds portal on CentreNet to see if you have any holds on your registration.
3. Students who do not plan to enroll fall term must obtain a leave of absence approved by Dean Gulley or properly withdraw from the college. Students who are uncertain of their plans for fall term should register and then notify the Registrar's Office later if they decide not to enroll.
4. You cannot register BEFORE your appointed time. If you believe your classification (SR, JR, SO, FR) is incorrect in CentreNet, notify the Registrar's Office before April 21.
5. Course prerequisites and course descriptions may be found in the 2022-2023 online catalog or on the list of new course descriptions available on the Registrar's homepage. Students are responsible for seeing that they have completed the necessary prerequisites before enrolling in a course.
6. The list of tentative course offerings for Centre and spring terms 2024 should be used to complete the Centre/spring course selection survey. See "Schedule of Classes" on the Registrar's homepage. Tentative Centre and spring term course selections are being collected for planning purposes. The course selection survey does not hold students to registering for those courses at regular registration next November nor does the College guarantee registration in the courses listed on the form. However, this process will aid the College in scheduling appropriate courses next year.
7. Students registering for less than 12 hours must have approval signatures from Dean Gulley and Dean Durham (if living on campus). **During the week of online registration, no student may register for more than 14 credit hours.** Students may add up to 16 hours during the online add/drop period, to be announced later in May. Students who wish to register for more than 16 hours must obtain the written permission of Dean Gulley and come to the Registrar's Office to add the additional hours.
8. Independent studies will be added to a student's registration by the Registrar's Office AFTER we receive your approved independent study form. Normally, independent study forms should be submitted during the registration period for the term of the study (in April for fall term independent studies and in November for CentreTerm and spring term independent studies). Under no circumstances will an independent study form be accepted by the Assistant Dean's office later than one week after the start of the term of the study.
9. To be placed on a waiting list for a closed class you must contact the Registrar's Office directly (email or phone is fine). Give the course you want to "wait" for and the course you would drop if you got in.
10. **Students currently studying abroad and students studying abroad in the fall will receive more specific registration instructions via email.**
11. Please do not access online registration during peak hours of registration (7-10 am) during registration week if it is not your time to register. Doing so may significantly compromise the processing capabilities of the online registration system. THANK YOU!!!!

Registrar's Office home page: https://centrenet.centre.edu/ICS/Academic/Registrars_Office/

See the Registrar's Office home page for:

Fall Term Schedule of Classes:

<https://centrenet.centre.edu/ICS/icsfs/mm/fa23.pdf?target=32825768-f507-4b50-b04f-ff27355c0a96>

Tentative CentreTerm, Spring Term, and Summer Term Schedule of Classes:

<https://centrenet.centre.edu/ICS/icsfs/mm/tentct24.pdf?target=abf43f1d-260c-43a2-b80b-312ee797c7ed>

<https://centrenet.centre.edu/ICS/icsfs/mm/tentsp24.pdf?target=2766446e-b5fc-4847-9bcc-eefa7aec6cff>

<https://centrenet.centre.edu/ICS/icsfs/mm/tentsu24.pdf?target=2432f649-7adf-4ecd-a787-2e063d050e1b>

Description of Fall Term Courses Not in the Catalog:

<https://centrenet.centre.edu/ICS/icsfs/mm/fall23descriptions.pdf?target=f8503494-83eb-481f-90c6-9bb8327e51f5>

Fall Term Final Exam Schedule:

<https://centrenet.centre.edu/ICS/icsfs/mm/faexam23.pdf?target=6e4dcf2a-d5ea-4bc4-a5a4-0311ee680177>

Tentative CentreTerm, Spring Term, and Summer Term Course Selection Survey (complete on CentreNet by April 20): https://centrenet.centre.edu/ICS/Academic/Registrars_Office/Registration_Surveys.jnz

Registration instructions using CentreNet:

https://centrenet.centre.edu/ICS/icsfs/mm/registration_instructions-fall.pdf?target=d4c6ff85-c042-4671-b2f1-d262954cdbaa

Online registration step-by-step instructions:

https://centrenet.centre.edu/ICS/icsfs/mm/online_registration.pdf?target=605b78de-6e96-46de-a0d0-fdd04f0011cc

Questions? Contact the Registrar's Office: 238-5360

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