

College Council Meeting Minutes
October 9, 2014

The meeting of the College Council was called to order at 11:23 a.m.; President Roush presided. The minutes of the April 17, 2014, College Council meeting were approved as distributed.

Deans' Reports

Dean Fabritius discussed an increase in test proctoring over the past several years since 2011 when they started having a place and person to oversee the exams. Eight exams were proctored in 2011, twelve in 2012, twenty-six in 2013, and forty-two to date in 2014. Furthermore, she reported that there are fourteen fulltime faculty searches in progress including ten tenure track positions. Four of the tenure track positions could be considered new positions. This includes converting three visiting positions to tenure-track positions. Finally, she noted that the Career Services Office has changed its name to the Center for Career & Professional Development and is in the process of changing the look and feel of the office space. The office will move into the Evans-Lively Room on November 3, 2014, while the space is remodeled. The renovated office space should be open for business by the beginning of the spring term. She also announced that Joy Asher is the new Director, Kirk Knott is the new Associate Director, and Morgan McKenzie is the new Employer Relations Specialist.

Dean Hays spoke about Title IX and our Sexual Assault Policy. He mentioned that our policy has changed slightly to conform to federal guidelines. The College is working on raising awareness of our policies through various methods. We need to talk to students not only about the policies and procedures for reporting and receiving help if there is an incident, but also to talk to students about the decisions they make regarding sexual relations, including decisions made while drinking. Yes means yes, no means no, but drunk means no as well because you can't make a decision if intoxicated. He also discussed upcoming SAC events and noted that SAC events are alcohol free. Finally, he gave a brief update for the Diversity and Community Committee. He reported that there were orientation sessions on diversity issues led by 45 faculty and staff members that all first-years attended. Also, the Committee is working on a diversity poster series showing all the different types of diversity represented on our campus.

Dean Nesmith reported that Admissions is out recruiting in thirty-seven states and covering all of Kentucky as well. He noted that Centre is rolling out the Grissom Scholars Program this year. Also, Centre is hosting events for counselors in ten national cities as well as one in Louisville. At the completion of these events, Centre should reach 200-250 counselors from high schools, community-based organizations, and independent counselors. A question was asked as to whether or not the Grissom Scholars Program was reaching out to rural areas as well as urban areas. Bob stated that it was harder to do centralized events in rural areas, but they were getting the message out to those students via mail and other normal recruiting methods. He noted that the NCAA reported that Centre was in compliance with all financial aid requirements. Finally, he discussed student loan debt for the graduating class of 2014. Of the graduates, 54% borrowed funds, which is down a bit. The average debt for the graduates was \$25,994. He didn't have the national average yet, but he felt ours would be well below that average since two years ago the national average was \$29,400 and he was sure it would be higher now.

Committee Reports

Convocations

Megan Noltemeyer reported that there are 24 convocations scheduled for the current fall term. Also, the deadline for submitting CentreTerm and spring term convocations is Friday, December 5, 2014. The form for proposing convocations is online on the Academic Affairs page under the Convocations link. Also, the Convocation Committee is working with ITS on a new convocation scanning system for students that will be easier and quicker. Finally, she wanted to stress the importance of letting students know that convocations are not over until the question and answer session is over or the house lights come up at the end of a performance. Students will not receive credit if they do not comply with this policy.

Human Resources

Megan Milby reminded everyone that the Wellness Fair for faculty and staff would occur October 28th through October 30th this year. Details about the fair will be released soon.

ITRC

Jaemi Loeb reported that the committee is meant to help CTL, ITS, the bookstore, and the library to coordinate on long-term planning for technology and infrastructure. The committee is hoping to take a more active role in setting technology priorities and creating criteria for thinking about new technology. The committee hopes to meet with appropriate departments to see what their challenges are and to determine how we can facilitate a coordinated effort for technology on campus.

Sexual Harassment

Sallie Bright reported that the committee had changed its name to The Advisory Committee on Sexual Harassment & Misconduct to reflect new campus policies. Also, the committee's charge has changed to include misconduct in the wording. She read the new charge and it was agreed that the new name and charge need to be voted upon at the next College Council meeting. The new wording is:

The Advisory Committee on Sexual Harassment and Misconduct shall educate the College Community about sexual harassment and misconduct, including the sexual harassment misconduct policy and procedures of the College and how to identify and prevent sexual harassment, sexual violence or sexual misconduct. Any member of the committee may, when requested by a complainant, serve as an advocate advisor during proceedings for a person bringing a sexual harassment, sexual violence or sexual misconduct complaint. The committee shall also periodically review and recommend changes to the policy, based on new or changing interpretations of the laws.

Undergraduate Research

Benjamin Knoll reported that the Undergraduate Research Committee has been involved with administering several of the Mellon Grant initiatives. The grant calls for two faculty groups, and these groups met last summer and last fall. The first group met to discuss how to incorporate undergraduate research into courses and creative ways to implement these experiences. In addition, the first group examined faculty compensation issues related to undergraduate research. The second group met to develop a definition of what an undergraduate research experience is and how it should work into the faculty evaluation system. The reports from both of these groups are available on the web. He highlighted that the committee is getting closer to a definition of what counts as an undergraduate research experience, and it has recommended a way to evaluate the quality of undergraduate research mentorship. This will be an evaluation method for summer and other research experiences. They hope to draft the evaluative instruments this term to be piloted in the spring and put in place during the next academic year. In addition, he noted that the Chinese and Japanese program from Division I, the history program from Division II, and the behavioral neuroscience and psychology programs from Division III are implementing research experiences this academic year that were funded by the grant last year. For programs interested in creating and implementing research experiences or projects for the 2015-16 academic year, the application deadline is in February of 2015. If the proposal is approved, the program will receive a \$6,000 budget to fund the experience.

SACS/COC

The Leadership Team for Centre consisting of Dean Fabritius, Dean Glazier-McDonald, January Haile, Bob Keasler, and Patrick Noltemeyer are ready to look at a draft of our compliance report. The compliance report addresses a long list of requirements for reaccreditation by the Southern Association of Colleges and Schools. The report consists of four chapters. The first chapter states that we operate and have completed the report with integrity. The second chapter has core requirements that we need to make sure we are in compliance with and that we have evidence of our compliance. The third chapter has more criteria that we need to address and goes a little deeper into the core requirements. The fourth chapter deals with federal requirements that we must meet. The report is due March 1, 2015. Also, she briefly discussed the Quality Enhancement Plan report

which is part of the SACS work and is due in August. Furthermore, she noted that the onsite reaffirmation committee will be on campus in November, 2015. They will address any issues of potential non-compliance following a separate review of our compliance report conducted prior to their visit. Finally, she announced that Dr. Cheryl Cardell, Vice President from the Southern Association of Colleges and Schools, will visit Centre this November 24th and 25th to help the College make sure we are proceeding correctly in the SACS accreditation process and working on the Quality Enhancement Project.

QEP Report

Sarah Lashley reported that the goal of the Quality Enhancement Plan is to lay out a very clear and well planned course of action that focusses on a topic related to enhancing student learning. Our specific topic is creative thinking. The QEP Committee has hosted focus groups regarding this topic for faculty, staff, and students in order to identify the knowledge skills of creative thinking that are important, determine what the College is currently doing to enhance creative thinking, and develop additional steps to enhance creative thinking. She mentioned that the Committee will continue to solicit ideas and ask for feedback from the college community as the process continues. She hopes the Committee will have the draft of student learning outcomes by the end of October or beginning of November. The next step will be to look in-depth at the actions and activities that are recommended, as well as the time, personnel, and financial resources necessary to implement those recommendations. The plan is to submit our QEP report to SACS/COC by July.

Staff Congress

Laura Pritchard reported that Staff Congress had just held the All Staff meeting on Wednesday, October 8, 2014. Several topics were discussed, including the upcoming fundraising campaign, strategic planning, sustainability, engaged and experiential learning, and campus changes. In addition, she reported that Jacob Raderer is working on a professional development catalog that will incorporate all of the professional development opportunities we have available on campus. Finally, she announced two upcoming events. First, Preston Miles will give a presentation on the outcomes from the Sustainability Workshop at the Learning Thursdays Program on October 16, 2014. Second, a TGIF Unwind Event will feature Wayne King talking about some of the spooky and mysterious events on Centre's campus on October 22, 2014, from 4:00 to 5:00 pm.

Student Government Association

Thomas Becker reported on the goals and projects of SGA this year. One project is the SGA Gives Back Service Day, which SGA hopes to expand to once a month and to include different non-profits in Danville. Other projects include revamping the entire finance committee bylaws in order to better help student needs, a push to make better use of green spaces on campus, increasing SGA's presence on social media, planning lectures and convos focusing on academic enrichment and life after Centre, and overhauling the current Centre students' perks program.

After Thomas concluded his report, President Roush mentioned a new study space on campus located on the second floor of the Combs Center that is available to students 24 hours a day.

Old Business – None to discuss

New Business – Approval of the Strategic Plan Directions

President Roush briefly discussed how the College has been working on our strategic directions for the better part of two years now. He let the College Council know that it was its charge today to take formal action to vote on these four strategic directions. If approved, the four strategic directions would be sent to the Board of trustees at the end of October for approval. The priorities and processes involved in achieving the four strategic directions were not on the agenda for this meeting. If approved by the College Council and the Board, the document would be put back in the hands of our existing committee structure for committees to develop implementation strategies and priorities which would then be reported back to the Planning and Priorities Committee.

The following action item was approved unanimously without further discussion.

Action Item

Whereas the Committee on Planning and Priorities has unanimously approved the four strategic directions of the College's newest strategic plan, *The Centre Saga: Lives Examined, Lives Empowered*, we hereby recommend these directions for endorsement by the College Council. The directions are: 1. Lives Examined, Lives Empowered, 2. A Place of Opportunity, 3. In This Place, 4. A Strong Foundation.

The meeting adjourned at 12:24 p.m.

Present:

Wendie Austin-Robinson
Thomas Becker
Jay Bloom
Sallie Bright
Kristi Burch
Cody Cook
Lenny Demoranville
Stephen Dove
Jessica Durham
Stephanie Fabritius
David Frey
Aaron Godlaski
Jenn Goetz

Elizabeth Graves
Randy Hays
Bruce Johnson
Joel Kilty
Matthew R. Klooster
Benjamin Knoll
Danielle La Londe
Sarah Lashley
Jaemi Loeb
Thomas Manuel
Megan Milby
Preston Miles
Ben Nelson

Bob Nesmith
Gina Nicoletti
Megan Noltemeyer
Patrick Noltemeyer
Marie Nydam
Kerry Paumi
Stacey Peebles
Laura Coleman Pritchard
Jacob Raderer
John Roush
Stephen Swan
Kaelyn Wiles
Kari Young