

Constitution of Gardening Club

ARTICLE I: NAME AND PURPOSE

Section 1. The name of this organization shall be: Gardening Club

Section 2. The purpose of Gardening Club shall be to provide educational opportunities, resources, and activities regarding gardening for its members and to encourage members of the community to learn about food production and healthy choices.

ARTICLE II: MEMBERSHIP

Section 1. Any CENTRE COLLEGE student may be a member and only CENTRE COLLEGE students may be officers and/or voting members.

Section 2. A person becomes a member by joining the mailing list, and a person remains a member in good standing by engaging in club activities, obeying the rules of the group in the constitution and those prescribed by the executive committee in meetings.

ARTICLE III: OFFICERS

Section 1. There shall be a President, Vice President, Secretary, and Treasurer. All officers shall serve for one year from August to May.

Section 2. Any member in good standing may be nominated and vote in elections. Elections shall be held by ballot and require a simple majority of members present.

Section 3. The President shall have the following duties: to convene and preside at meetings, organize community engagement opportunities, and to collaborate with other organizations. The Vice President shall have the following duties; to preside over meetings in the event of the President's absence, to assist the president with any delegated responsibilities, and to help plan events for the group and the community. The Secretary shall have the following duties; to keep minutes of the groups meetings and to provide summaries of these records in monthly emails. The Treasurer shall have the following duties; to create budgets, submit general funding requests, special funding requests, reimburse members for club sponsored purchases, and to make purchases on behalf of the organization.

Section 4. An officer failing to maintain membership in good standing, or to complete their duties, may be removed at any meeting by vote of the general membership. An officer who is no longer able to complete their obligations shall be able to step down and be replaced by secret election at the next meeting.

ARTICLE IV: OPERATING PROCEDURES

Section 1. The club shall meet twice a month, either in the garden or in an agreed upon location. When three or more members are in attendance, it will be considered a meeting.

Section 2. The executive meeting style shall consist of status updates, decision making, and problem solving. The general meeting style will include team building, and information and innovation sessions.

Section 3. The Executive Committee shall consist of all executive officers and chairpersons, and shall perform the following duties: review and approve the expenditure of all funds, plan and organize events for the club and larger community, and collaborate with other clubs, groups, and communities.

ARTICLE V: AMENDMENTS

Section 1. Any member on good standing may propose an amendment.

Section 2. Amendments shall be written and proposed in front of an assembly of the group.

Section 3. Amendments shall be approved by a simple majority of assembled members voted on by secret ballot.