



Student Government Association Allocation

Finance Committee | centresgafinance@gmail.com

Harrison Kirby, Secretary of Finance |

harrison.kirby@centre.edu

General Instructions

Please complete the following form in full. To be as fair as possible, all Allocation Forms will be considered in the order they are submitted. The completed form must be submitted as a Word Document. The signature page may be included in the Word Document, or it may be submitted separately in any format. Please submit forms using the following link. (Note: you must be signed into your Centre Google Drive account to access the form.)

<https://goo.gl/forms/s0Of2nERmUsWwjiB2>

In order to complete the Allocation, an organization must be in good standing with both the Student Life Office and the Student Government Association. Any organization that is not in good standing with either or both of these bodies will not be eligible to receive funding for the upcoming academic year.

The Finance Committee will carry out the Allocation on April 8, 2017. We request that you turn in this form by 5pm on Wednesday, April 5, though all forms sent in before the Allocation will be given consideration. Your organization's president and treasurer will be notified of your organization's financial status by The Secretary of Finance in mid-April.

Completing the Form

1. Fill out the Organization Information section.

The president and treasurer of each organization should have received the funding information at the end of last year, but if you do not have it on hand, you can request another copy.

2. Complete the Funding Request section.

In the first column, state the general title of your event or expenditure. For example: "Club T-Shirts" or "Spring Concert." Please list the expenditures in order of their importance to your organization. In other words, list the top priority expenditure first and so on.

In the second column, describe your event or expenditure. Please be as specific as possible and describe any items you may need, the purpose behind the event or expenditure, and the expected completion date for the event or expenditure.

In the third column, provide a breakdown of costs associated with the event. Please be as specific as possible. More concrete proposals will be given priority when allocating funding.

Do NOT fill out the final column entitled "Finance Committee."

Feel free to add additional rows as needed.

3. Complete the Final Signatures page.

Please feel free to direct any further questions to the Finance Committee at
centresgafinance@gmail.com

Organization Information

Organization Name: Centre Environmental Association

President: Kaylind Batey
Cell Phone: 619.884.2813

Treasurer: Caitlin Yockey
Cell Phone: 513.706.0066

Advisor: Preston Miles
Campus Phone: 859.238.5414

Conditional Funding Allocation for 2015-2016: _____\$6072.92_____

General Funding Allocation for 2015-2016: _____\$607.30_____

Special Funding Allocation for 2015-2016: _____\$125_____

Total Funding Allocated for 2015-2016: _____\$6680.22_____

Total Funding Spent in 2015-2016: _____\$2579.98_____

If applicable, please elaborate on the success of the events that your organization held this year and how funding from SGA was used in the event:

At Expo, CEA planted seeds in cups and gave them out to students as they signed up. CEA used the garden budget/seed budget to continue improving upon the campus garden in collaboration with students and faculty and staff. General funding was also used to purchase crafts and candy for CARE Trick-Or-Treat. We hosted the Farm to Table Banquet, which was a huge success so we are planning on having one each semester. Money for the general budget was used to purchase snacks and food items including locally grown food for our general meetings. The money allocated for the Sustainable Oceans Alliance was used to send 4 CEA members to the summit. Although it has not been scheduled yet, CEA plans on doing an "End of the Year" banquet with food from the garden and maybe some other locally grown food. Stickers were also purchased using general funding to promote Recycle Mania and recycling and will be used in the coming year. We co-hosted CC After Dark which was also a huge success and are hoping to do it again next year. We are planning on ordering water bottles and t-shirts this week. We would like to host KSEC this year at Centre; due to external conflicts this year we were unable to host it.

Funding Request

Event	Description	Amount Requested	Finance Committee
Sustainable Food Panel	The idea would be to bring a local farmer, two local food businessmen, and an ethical food educator together to discuss local and sustainable food. Preston from St. Asaph Farms could talk about raising animals. Richard McAlister or John-Mark Hack from Marksbury could talk about food processing. Caroline Heine from the West Louisville FoodPort could talk about distribution. Dr. Kirchner would guide the discussion.	\$100 per speaker; Total \$300	\$300
Food Chain Service Event	The Executive Director of FoodChain has reached out to CEA, in hopes that we could help them get their back "office space" in order for better organization, so that they could continue providing education and demonstration of sustainable, indoor food production through the use of aquaponics. We previously received \$120 and expect to use the same amount this year.	Total: \$120	\$0



FoodChain 501 W. 6th Street Suite 105
Lexington, KY 40508

Joel Salatin Convo	This will be a great Convo to get students interested in the environment. He will come in the fall	Airfare: \$520 Guest Cottage: \$250 Food for 3 days: \$60 Speaker Fee: \$4000 Total: \$4830	\$4830
Sustainable Oceans Alliance Summit	CEA will work with SOA to help students attend this summit. CEA will pay for half of the total.	6 students Airfare: \$320 Meal: \$15 Total: \$2,010	\$0 SFR
Expo Funding	Expo funding; we will be giving away plants and sustainable snacks as students sign up	Total: #35	\$35
Kentucky Student Environmental Coalition Summit	KSEC Summit is an opportunity for environmentally minded students from different campuses to meet and discuss current issues in the state. Centre has volunteered this year to host the conference and will be helping by covering food costs.	Sodexo Catered Meals: \$629.40 10.49 per person * 30 students * 2 meals Advertising: \$35 Total: \$664.40	\$664.40
Food	Food for meetings and events	Total: \$100	\$100
Farm to Table Banquet	This will be the fifth and sixth banquet Centre has hosted in five years. It will bring students, faculty, environmental speakers, and farmers together to discuss the importance of buying local, sustainable food. Sodexo will	2 x 1500 Total: \$3000	\$3000 1500 Left

	<p>provide catering of such foods (purchased from Marksbury Farms) for 200 people. Tickets will cost in the range of \$11-13 for non-students, and students will be permitted to use one meal swipe. The event will take place in the beginning of May.</p> <p>This year, within 24 hours, we filled all available seats (68) with a budget of \$1500. We would like to include more students since the event has been very successful and popular during Green Week/Sustainability Month. Therefore, in order to do two of these, it would require approx \$2600</p>		
BPA Free Water Bottles	CEA plans to hand out water bottles during Green Week to reduce the amount of waste due to plastic water bottles	500 @ \$0.89 and \$110 in surcharges Total: \$555	\$0
Garden Necessities	Compost, manure, fertilizer More plots – boards, soil Seeds, gloves Repair rainwater collection system	Total: \$200	\$200
CC After Dark	CEA wants to sponsor Hella Green Halloween during CC After Dark in the fall. We would also like to purchase garden pots for students to decorate. Each pot is about \$6 at Walmart. We would like to provide pots to 100 individuals.	100 x \$6 Total: 600	\$600
Garden Party	An end of the year party will be held in the Centre Garden to celebrate our accomplish success.	Total: \$100	\$0
Hiking Trips	Shaker Village Hike (3 times): - 32.2 miles Central Kentucky Wildlife Refuge Hike (2 times): - 28.4 miles Kentucky River Palisade Trail (2 times) : - 28.6 miles	Miles: 210.6 \$0.45 per mile Total: \$94.77	\$0
Danville Community Earth Day	This year CEA helped with the Danville Community Earth Day Festival and Bike Ride again, by providing participation t-shirts.	T-shirts: \$10 each (50) Total: \$500	\$0

Festival & Bike Ride			
Earth Day Bike Ride Advertisement	Advertisements for the Danville Community Earth Day Festival & Bike Ride	Total: \$35	\$20
Pins to advertise for Green Week	Pins will be made to spread awareness of Green Week and local environmental issues. It will also help identify volunteers for the CEA 5k.	150 pins at \$1 each Total: \$150	\$150
Labels for Recycling	CDS printing costs to improve the recycling labels across campus. Current recycling labels on bins throughout the campus are cluttered with words of what can be recycled. Through this new labeling initiative, we hope to improve the visibility of the bins and more visually communicate what can be recycled. This will be done in January.	Total: \$65	\$65
President's Sustainability Convo	In cooperation with the President's Climate Commitment Advisory Committee, CEA will co-sponsor financially the PSC which occurs annually during Green Week. Given an increasing ambition for quality of speakers, CEA is itemizing this amount. The following items are expected expenses for the potential guest. President Roush budgets \$2500 for this event.	Guest Cottage: \$100 Air Travel Subsidy: \$200 Entertainment / Reception / Dinner: \$200 Total: \$500	\$500
Recycling Aid Incentive	Program to encourage students and members of the Centre community to lend a hand in the recycling program. Weekly hours will be available for shifts to be worked and those that work. This is an effort to aid Cheryl Coulter with the recycling program. We will be establishing a \$10 stipend for one hour of work to another that works with Cheryl.	2*30*10 = Total: \$600	\$600
Seed Initiative	Last year CEA handed out plants for Expo and Green Week. We would like to continue the tradition during Green Week and throughout the year by tabling outside of cowan.	Ceramic pots: \$156 - \$0.78 per pot - 200 pots Basil seeds: \$50 5 purchases of \$10	\$206

	We would need having higher quality plants that would survive more readily in a college dorm. Last year, we used the \$88 budget within a quarter of a semester. This was not enough to continue the seed initiative throughout the academic year.	Total: \$206	
Cindi Isenhour Talk	Dr. Cindi Isenhour is an environmental studies professor. She used to teach here at Centre before moving on to the University of Maine.	Airfare: \$600 Guest Cottage: \$100 Food: \$30 Total: \$730	\$730

Total amount requested (to be completed by the organization):

Total Amount of Conditional Funding requested: \$15395.17
 Amount of General Funding requested (up to 10% of amount above, up to \$1,000): \$1000
 TOTAL FUNDING REQUESTED: \$16395.17

Total amount allocated (to be completed by the finance committee):

Total Amount of Conditional Funding allocated: \$11,995.40
 Amount of General Funding allocated: \$1,000
 TOTAL FUNDING ALLOCATED: \$12,995.40

Final Signatures

This page marks the last portion of the Allocation Form. In order to complete the Allocation process your organization's advisor, president, and treasurer must sign below.

If any of the following individuals are not able to provide a signature, please state that on the lines below and provide an explanation. If the advisor is unavailable or abroad for the spring semester, please provide a copy of an email that shows the advisor's knowledge and acceptance of your Allocation request.

By signing below we certify that the information presented in this form is accurate. We understand that any misinformation or violation of SGA funding policies may jeopardize this organization's funding.

Advisor's Signature: _____
Date:

President's Signature: _____
Date:

Treasurer's Signature: _____

Date: