

Staff Congress Meeting Notes

August 17, 2018

Pottinger Room

Present: Kayla Perry, Anne Evans, Tabitha Key, Gary Crase, Sherri Gowens, Gina Nicoletti-Bellinger, Marsha Crowe, Jessica Chisley, Julie Wheeler, Shana Schepman, Dave Frey, Mike Spears.

June 13, 2018 minutes approved

Welcoming of all New Staff Congress Members

Jessica Chisley

Sherri Gowins

Marsha Crowe

Dave Frey (3rd year of GC's service)

Tabitha Key

Constitution and Bylaws

- Goals of Staff Congress is to be the voice for the staff of Centre College
- Provide representation for the Staff on all college committees.
 - Every member needs to serve on at least 1 committee with the exception of the President and President-elect
 - Email Anne with your list of 4 committee preferences
- Must contain 6 exempt and 6 non-exempt employees
- The term of office for the President is 1 year and Secretary is 2 years
 - Would like to consider the President and Secretary both just serving the 1year term
- Staff Congress must have 8 volunteers to be on the College Council
 - Our 8 members for this year are
 - Shana Schepman
 - Julie Wheeler
 - Sherri Gowins
 - Gary Crase
 - Marsha Crowe
 - Dave Frey
 - Mike Spears
 - Anne Evans

Bicentennial Update (Patrick Noltemeyer and Bruce Johnson)

- Celebration will take place the whole calendar year of 2019
 - Most events are listed on the handout with info and dates, more may be added
- Bring back some of the memories that were a part of the institution in previous years
- Bruce suggested for our members to find out names of some previous colleagues in our departments that have made an impact on our students or the college in general that we may know or even hear about.
- Patrick made the suggestion for us use the Bicentennial as our theme for the Staff Spring Madness Event.

New business

- **Julie Wheeler is our new President elect**
- **Kayla Perry will serve another year as Secretary**
- **Discuss Dates for Upcoming Events**
 - All staff Meeting (twice a year one in the spring and one in the fall)
Fall All Staff Meeting set for Friday September 28th(8:30-9:00 Donuts and coffee, 9:00 meeting starts)
Our speakers for this meeting will include 1st President Roush, 2nd Andrea Abrahams, 3rd Shawn Lyons, then brief update from Patrick Noltemeyer on the Bicentennial

Anne Evans – ordering donuts and reserving space
Gary Crase – picking up donuts
Kayla Perry – requesting the tables to be set up
 - Staff spring Madness set for Tuesday March 19th (all details of event will be decided in a later date)
 - Spring All Staff Meeting set for Friday April 26th 9am (speakers and other details decided at a later date)
 - Staff Summer outing will be discussed at a later meeting
- **Maternity leave policy outlines**
 - There is nothing in the hand book about maternity leave
 - We would like to figure out if we have a policy, what that is and put it in writing so it can be visible. We have come up with a committee that will research and see if this can be resolved. Our committee includes:
 - Kayla Perry
 - Shana Schepman
 - Dave Frey
 - Julie Wheeler

- Anne Evans
- **Employee Turnover rate why are we having so many new hires**
 - Not enough pay?
 - Better jobs?
 - In the past year we have had a lot of retirements
 - How many people leave for a different institution
 - Anne is going to see if Kay will be willing to come speak to the group on how to go about this matter. She may be able to give us some percentages and give us ideas to on what we can do as staff congress to make it a better place to work.

Open issues

- **Not enough DPS officers on the 4pm-2am shift**
 - New DPS officers have been hired, but not to add to this shift they were hired to replace 2 officers that have recently retired.
 - Julie Wheeler is still working on gathering information as it comes available about this issue.
- **Make sure people within your department know you are a member of Staff Congress and that they can report issues/matter with you to bring to the table.**
- **Maybe we can reserve a place and time that everyone could come out and meet the Staff Congress representatives. So they can put faces with the names in case they need to report and would rather talk to someone rather than put it on the website**

Motion to adjourn

2nd Dave Frey

Next Meeting scheduled for Friday September 21st

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